
Due to new government regulations requiring cruise lines to submit final departure manifests at least 60 minutes prior to sailing, guests are requested to complete Online Check-in at the appropriate website stated below no later than 3 days prior to their cruise. If you have not completed Online Check-in, you will be required to complete this process at the pier two hours prior to the published sailing time. Please note: All guests must be checked-in and onboard the ship no later than 90 minutes prior to the published sailing time or they will not be permitted to sail.

The easiest way to provide this information is for you to direct your clients to pre-register themselves by visiting our consumer web site:

- Royal Caribbean International:
www.royalcaribbean.com/onlinecheckin
- Celebrity Cruises:
www.celebritycruises.com/onlinecheckin
- Azamara:
www.azamaracruises.com/onlinecheckin

Or, **you may pre-register your clients** by going directly to our travel agent web site, **www.cruisingpower.com**. Simply log-in and click on **"Booking Tools/Guest Documentation/Guest Information Form."**

The minimum information needed to access the online form is:
Reservation Number • Ship • Sail Date • Guest's Last Name
(The name on "booking" and "documentation" must match)

You or your client will then enter the required information and ensure its accuracy. This only takes a couple of minutes.

Some additional required information is:

- Name
- Date of Birth
- Country of Birth
- Country of Citizenship
- Document Type
- Document Number

We greatly appreciate your assistance in helping us to meet the government regulations. We encourage you to incorporate these steps as part of your routine booking procedures, if you have not done so already.